Please let us remind you some important issues concerning new requests:

- All boxes on the application form **MUST** be filled in with sufficient detail. For example, you will have to detail the efforts you have made to find EU production (“no known EU production” is not an acceptable response). Another example of this issue is connected with the pigments, where the applicants were aware of EU production given the number of objections to their requests in the last round. Therefore, at the very least it was expected to see evidence that showed that the applicants had contacted the objectors from the previous round and the results of these contacts.

- Requests for tariff suspensions or quotas should be submitted by the Member States on behalf of **Customs Union processing or manufacturing companies**, identified by name, which are adequately equipped to use the imported goods in their production processes.

- Further detailed information including commercial denomination, packaging, **mode of operation, intended use of the imported product**, type of product in which it is to be incorporated and end use of that product **has to be directly connected with the applying Union processing or manufacturing companies**.

- The non-exclusive trading declarations **cannot be signed** by a third party acting on behalf of the applicant as only the applicant is in a position to know the trade and money flows as well as its contractual agreements and thereby make such declaration.

- As the requests have to be pre-checked by MS on whether or not they comply with the rules it is advisable that the national deadlines are set before the ones of the Commission in order to allow sufficient time for such checks.

- No suspensions are granted for finished products, even if they become a part of a whole system (e.g. finished monitors).

- In case of re-submissions the application has to explain in detail what changes (e.g. market situation, withdrawal of objections) took place since the submission of the original request.