

OECD GUIDELINES FOR MULTINATIONAL ENTERPRISES

GERMAN NCP

REPORT TO THE OECD

2015

COMMON FRAMEWORK FOR ANNUAL REPORTING BY NATIONAL CONTACT POINTS TO THE OECD GUIDELINES FOR MULTINATIONAL ENTERPRISES

June 2014-December 2015¹

The role of National Contact Points is to further the effectiveness of the OECD Guidelines for Multinational Enterprises (the Guidelines) by undertaking promotional activities, handling enquiries and contributing to the resolution of issues that arise from the alleged non-observance of the Guidelines in specific instances by individual companies. NCPs will operate in accordance with core criteria of visibility, accessibility, transparency and accountability to further the objective of functional equivalence.

National Contact Points must regularly report to the OECD Investment Committee on the nature and results of their activities to further the effectiveness of the Guidelines including implementation activities in specific instances.

This Common Reporting Framework, based on the Implementation Procedures of the Guidelines, assists NCPs in the preparation of these reports. The information provided by NCPs is the basis for the Annual Report to the OECD Council on the Guidelines for Multinational Enterprises. It is also used to produce Annual reports of individual NCPs (NCP Annual reports).

¹ Until 2014, the reporting period for NCPs covered activities undertaken from June to June. From 2015 the reporting period will cover the period from January to December of each year. For practical reasons, the 2015 reporting period will also cover activities between June and December 2014.

COMMON REPORTING FRAMEWORK

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A. NCP contact information

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B. Institutional arrangements

Adhering governments have flexibility in organising their NCPs as long as the institutional arrangements meet the objective of functional equivalence and help further the effectiveness of the Guidelines. NCPs have to seek the active support of social partners, including the business community, worker organisations, NGOs and other interested parties as relevant.

1. In which governmental agency (ministry) is the NCP located?
Federal Ministry for Economic Affairs and Energy, Unit VC3
2. In the case of independent NCPs, how has the NCPs been set up?
3. Does the NCP include representatives from:
 - Government agencies: Yes/No. If yes, please specify Yes

The German NCP is based in the Federal Ministry for Economic Affairs and Energy acting in coordination with other ministries. The Ministerial Group for the OECD Guidelines in Germany brings together representatives from those federal ministries in Germany that are deemed to have a particular interest in the Guidelines. At the moment, this applies to the: Federal Foreign Office, Federal Ministry of Justice and Consumer Protection, Federal Ministry of Finance, Federal Ministry of Labour and Social Affairs, Federal Ministry of Food and Agriculture, Federal Ministry for the Environment, Nature Conservation, Building and Nuclear Safety, and the Federal Ministry for Economic Cooperation and Development.

- Non-governmental bodies. Yes/No. If yes, please specify which: No
 - business
 - trade unions
 - civil society
 - other

4. What are the main considerations that have determined the current structure of the NCP? (check all that apply).

- Increase the relevance of the Guidelines to the ministries/government bodies involved ✓
- Ensure the independence of the NCP vis-à-vis the government
- Ensure accessibility of the NCP to stakeholders ✓
- Involve relevant stakeholders in the NCP ✓
- Other

The cooperation of the different ministries ensures the neutrality of the NCP as well as a high level of professional expertise in the different topics relating to the guidelines.

5. Does the NCP have an advisory body? Please indicate composition and functions. Yes

The German NCP holds regular meetings with the “Working Party on the OECD Guidelines”. The “Working Party on the OECD Guidelines” consists of representatives of interested parties. This includes trade unions, business organisations and civil society groups. Furthermore, the members of the Interministerial Group are participating. The “Working party” meets twice a year. The “Working Party” discusses (a) current issues relating to the OECD guidelines, (b) how to improve the Dissemination of the Guidelines and (c) the working method of the National Contact Point.

6. Does the NCP have an oversight body? Please indicate composition and functions. Yes

As part of the Ministry of Economic Affairs and Energy the NCP is subject to oversight by superiors in the Ministry. There is no external oversight.

7. Please provide any other information on how its structure enables the NCP to operate in accordance with the core criteria of visibility, accessibility, transparency and accountability.

The cooperation of the different ministries ensures the neutrality of the NCP as well as a high level of professional expertise in the different topics relating to the guidelines. The publication of any relevant decisions on the Ministry’s website also contributes to a high level of transparency, visibility as well as accessibility and accountability.

8. How is the NCP funded? (check all that apply)

- government budget ✓
- other (please specify)

9. Does the NCP have dedicated staff? Yes/No. If yes: Yes

- How many full time staff members? 1 in the Ministry of Economic Affairs and Energy
- How many part time staff members? 2 (50%) in the Ministry of Economic Affairs and Energy

- No dedicated staff members

10. Are the financial and human resources provided to the NCP sufficient for the NCP to carry out its mandate? Yes/No Yes

11. What challenges does the NCP face in fulfilling its mandate? (check all that apply) /

- Lack of financial resources
- Lack of capacity
- Lack of support from the government
- Difficulties in engaging the business community, worker organisations, other non-governmental organisations, other interested parties.
- Other

12. Please explain these challenges, and elaborate on additional elements that would be needed for the NCP to fulfil its mandate and functions.

13. Does the NCP report to the government on its activities? Yes/No. If yes: Yes

- Through regular meetings ✓
- Through established reporting channels ✓
- In an ad hoc manner ✓
- Other

As part of the government, the NCP remains accountable to Parliament. Therefore, the NCP is subject to parliamentary control of the Bundestag (Federal `Lower House` of Parliament). Individual Members of Parliament or Parliamentary Groups have the right to ask oral and written questions with regard to the activities of the NCP. The Bundestag has made use of these possibilities towards the NCP several times. Since 2012 two members of Bundestag also asked NCP to explicitly explain the complaint procedure to them.

14. Please specify to whom the NCP reports (ex. Parliament, governmental body, etc.)

See above: the NCP reports to the Parliament as well as to other higher governmental instances.

15. Does the NCP coordinate with other domestic government bodies or representatives with regard to activities on responsible business conduct? Yes/No. If yes, please elaborate Yes

See No. 5: the NCP is cooperating within the Interministerial Group on the OECD Guidelines on a regular basis.

C. Information and Promotion

16. Does the NCP have a dedicated website or dedicated webpages? If yes, please provide link. Yes

<http://www.bmwi.de/EN/Topics/Foreign-trade/International-bodies/oecd-guidelines-for-multinational-enterprises,did=430522.html>

17. Are the Guidelines available online? Yes/No Yes

18. Are the Guidelines available in print? Yes/No Yes

19. Is the NCPs Annual Report available online or in print? Yes/No Yes

20. Does the NCP have a promotional plan on the Guidelines? If yes, please provide details. Yes

The Guidelines appear on the webpage www.csringermany.de of the Federal Ministry of Labour and Social Affairs. It is the central page for the comprehensive action plan of the Federal Government to foster CSR in Germany and contains CSR-related activities of all ministries. The regularly updated website of the German NCP is maintained and is easily found in the internet if the Guidelines are looked for in the context of Germany. It includes comprehensive information on the NCP.

Moreover, to give a short overview about the Guidelines and their implementation a short leaflet “OECDLeitsätze für multinationale Unternehmen – Empfehlungen für verantwortungsvolles unternehmerisches Handeln in einem Globalen Kontext und Nationale Kontaktstelle” gives a summary introduction to the Guidelines and its purposes and functioning. This leaflet has been revised in 2014 taking into account the opinions of the “Working Party on the OECD Guidelines”.

Further explanations of the nature and handling of “specific instances” in Germany are provided in the “Procedural Notes” for the complaints procedure, which is also available on the NCPWebsite.

This “Procedural note” has also been revised in 2014 taking into account the opinions of the “Working Party on the OECD Guidelines”. The German NCP is committed in the G7 process to the peer review and peer learning of the NCPs in the context of responsibility in supply chains and supported the Ministry of Labour and Social Affairs that is in charge for that part of the G7 process in its activities.

The NCP also supports and helps coordinating any outreach initiative for the further promotion and adherence of the Guidelines through developmental policy tools. Any related topic of the Ministry for Economic Affairs and Energy is tried to be linked publicly with the Guidelines.

21. Has the NCP implemented the actions identified in the promotional plan? Why or why not? Yes

In 2014, the NCP updated the Ministerial “leaflet on the guidelines” (OECDLeitsätze für multinationale Unternehmen – Empfehlungen für verantwortungsvolles unternehmerisches Handeln in einem globalen Kontext und Nationale Kontaktstellen) as well as the “procedural notes” in cooperation with all members of the Ministerial Group and taking into account the opinions of the “Working Party on the OECD Guidelines”. The Website is updated on a regular basis.

22. How does the NCP inform investors about the Guidelines and their implementation? Through (check all that apply):

- Embassies ✓
- Export credits agency ✓
- Overseas investment guarantee body ✓
- Investment promotion agencies
- Other (please specify) ✓ Chamber of Industry and Commerce Abroad

23. Has the NCP done any studies to assess awareness of enterprises on the Guidelines and the NCP? If yes, through: No

- Survey(s)
- Regular meetings
- Other

24. What were the results of these studies/surveys?

25. Has the NCP organised any events to promote the Guidelines and their implementation procedure?
Yes

- Title/subject of the event
- Place, date
- Organiser(s)
- Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties)
- Highlights and key outcomes
- **Title/subject of the event:** Workshops in the context of the G7 conference „Promoting decent work worldwide through sustainable supply chains"
- **Place, date:** Berlin, 10.11.March 2015
- **Organiser(s):** Federal Ministry of Labour and Social Affairs, Federal Ministry for Economic Cooperation and Development.
- **Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties):** Around 400: government, business, worker organisations, NGOs, academia, or other parties.

- **Highlights and key outcomes:** Preparation of the chapter of the G7 declaration on Standards in Supply Chains.
- **Title/subject of the event:** State based non judicial complaint mechanisms.
- **Place, date:** Berlin, 7 October 2015
- **Organiser(s):** National Contact Point, DGB, ECCHR Transparency International.
- **Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties):** Around 30: government, business, worker organisations, NGOs, academia.
- **Highlights and key outcomes:** Hearing as part of the work for a National Action Plan Business and Human Rights

26. Did the NCP participate in any event organised by stakeholders or other entities to promote the Guidelines and their implementation procedures? Yes

- Title of the event
- Place, date
- Organiser(s)
- Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties)
- Highlights and key outcomes
- **Title of the event** The National Contact Point under the OECD Guidelines– status quo of the complaint procedure
- **Place, date:** BDA (Bundesvereinigung der deutschen Arbeitgeberverbände – German Business Association), Berlin, 12 February 2015
- **Organiser(s):** BDA (German Business Association)
- **Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties)**– about 40 representatives of enterprises, representative of the EU Commission
- **Highlights and key outcomes:** Intensive discussion and questions about the complaint procedure of the NCP
- **Title of the event** “Foreign Trade Day Textile and Fashion” CSRForum – panel discussion about CSR in the textile and fashion industry

- **Place, date:** Federal Ministry of Economic Affairs and Energy, Berlin, 3 March 2015
- **Organiser(s):** Ministry of Economic Affairs and Energy, Textile and Fashion Industry
- **Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties)** about 100 representatives from the textile and fashion industry, stakeholders
- **Highlights and key outcomes** Information about the OECD Guidelines as well as the NCP procedures in specific instances – discussion about pros and cons of the complaint procedure as well as how to apply due diligence in the supply chain
- **Title of the event:** “Human Rights in the Context of Companies” (“Menschenrechte im Unternehmenskontext”)
- **Place, date:** Vienna, Austria, 14 April 2015
- **Organiser(s):** NCP Austria
- **Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties):** representatives of companies
- Highlights and key outcomes
- **Title of the event:** Network Conference of the German Global Compact Network, “National Contact Point and OECD Guidelines”
- **Place, date** GIZ (Deutsche Gesellschaft für Internationale Zusammenarbeit – German Agency for International Cooperation), Berlin, 15 April 2015
- **Organiser(s):** German Global Compact Network
- **Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties)** about 80 representatives from companies, civil society, government and academia (members of the Global Compact Network)
- **Highlights and key outcomes** Many questions about the procedures of specific instances and the work of the NCP in Germany
- **Title of the event** “Annual Report of the NCP” Place, date Deutscher Bundestag (“Federal House of Parliament”), Berlin, 20 May 2015
- **Organiser(s)** Deutscher Bundestag, Ausschuss für wirtschaftliche Zusammenarbeit
- **Number of participants and type of audience (e.g. government, business, worker organisations, NGOs, academia, or other parties):** Members of Parliament
- **Highlights and key outcomes** Report about the tasks and activities of the German NCP

- **Title of the event**
- **Place, date** Peking, China, 2630 May 2015
- **Organiser(s)** OECD/CAITEC
- **Number of participants and type of audience:**60, government, business, academia
- **Highlights and key outcomes:** Outreach China
- **Title of the event** IOE Business and Human Rights Conference
- **Place, date** Berlin, 25 June 2015
- **Organiser(s)** IOE
- **Number of participants and type of audience:**200, businesses and business associations
- **Highlights and key outcomes** Discussion on access to remedy in general
- **Title of the event** OECD National Contact Points work with the ICT Sector
- **Place, date** London, 10 July 2015
- **Organiser(s)** IHRB
- **Number of participants and type of audience:**30, business, NGO, NCP's
- **Highlights and key outcomes** Discussion on access to remedy in the ICT sector

27. Does the NCP cooperate with OECD partner organisations and/or other leading organisations working on responsible business conduct? Please check all that apply and provide further details on the nature of the cooperation.

- ILO ✓
- UN Global Compact and its local networks ✓
- UN Office of the High Commissioner on Human Rights
- National Institution for the Protection and Promotion of Human Rights ✓
- Global Reporting Initiative ✓
- ISO ✓
- Other, please provide details.

The NCP relates to these instruments, as stated above, as it is part of the governmental action plan on CSR. The instruments should be seen as mutually reinforcing. The Federal Government emphasizes the importance of all three international, government backed instruments (OECD Guidelines, ILO Tripartite Declaration and UN Global Compact) wherever suitable, e.g. in the context of G8/G20. Promotion efforts by the respective agencies often comprise promotion of the other instruments. ILO standards are related to the interpretation and updating of the OECD Guidelines. Other instruments, like the Global Reporting Initiative, can help companies to implement the OECD Guidelines, especially after the update.

28. Did the NCP receive enquiries about the Guidelines and the NCP? From (check all that apply):

- Business ✓
- Labour organisations ✓
- Non-governmental organisations ✓
- Government agencies ✓
- Other government (e.g. via embassies) ✓
- Other (individuals, press, academia) ✓

Enquiries from other NCPs were also received. In the reporting period the NCP gave interviews about their work on television as well as for a scientific study by the University of Erlangen and met with Members of Parliament to explain the Guidelines and the procedures for specific instances.

29. If available please provide web statistics regarding your NCP's website:

- How many visitors did the website(s) receive in the reporting period?

The NCP website had been opened in total 7381 times in the period beginning of July 2014 to the end of July 2015 (6554 German webpage, 827 English website). There were 5094 visitors of the German website and 707 visitors of the English website.

- How many downloads of materials on the NCP website (e.g. the Guidelines, brochures, other materials) occurred during the reporting period?

- The OECD Guidelines have been downloaded 2373 times in German and 594 times in English.
- The “procedural guidelines” had been downloaded 439 times in German and 114 times in English.
- 953 users downloaded the brochure “Verantwortliches Unternehmerisches Handeln im Ausland” (839 downloads in German and 439 downloads in English).
- Furthermore in the period from December 10th 2014 to August 6th 2015 941 new printed brochures “Verantwortliches Unternehmerisches Handeln im Ausland” were ordered.

D. Specific instances

According to the Procedural Guidance, NCPs are expected to contribute to the resolution of issues that arise relating to the implementation of the Guidelines in specific instances in a manner that is impartial, predictable, equitable and compatible with the principles and standards of the Guidelines.

30. What are the NCP's procedures for handling specific instances? Please attach the procedures

The handling of specific instances in Germany is described in detail in the so called "Procedural Guidelines" that are available on the internet (www.oecd-nks.de).

<http://www.bmwi.de/English/Redaktion/Pdf/oeacd-procedural-notes-for-specific-instances-complaints,property=pdf,bereich=bmwi2012,sprache=en,rwb=true.pdf>

Where applicable please elaborate or note an absence of NCP procedures regarding:

- Requirements on submitting a complaint in a specific instance
- Standing requirements for participating in a specific instance (e.g. rules around who is allowed to bring complaints to an NCP mechanism, who is allowed to participate in mediation).
- Confidentiality provisions
- Indicative timeframes for the different steps of the procedure
- Existence of a statute of limitations
- Publication and availability online of initial assessments

The Initial Assessment is not available on the NCP website, to protect the closed room for discussions between parties.

31. How many new specific instance(s) did the NCP receive in the reporting period?

The NCP received 4 new specific instances in the period July 1st 2014 to August 7th 2015.

See Annex (template for reporting specific instances)

32. What are the main challenges the NCP encountered in handling specific instances during the reporting period? (check all that apply).

- Parallel legal proceedings ✓
- Parallel public campaigning by complainant ✓
- Unrealistic expectations regarding possible outcomes ✓
- Unwillingness of the company to engage ✓
- Unwillingness of the complainant(s) to engage
- Other (please elaborate)
- No specific instances

E. Proactive Agenda

In accordance with the Investment Committee's proactive agenda, NCPs should maintain regular contact, including meetings, with social partners and other stakeholders in order to: a) consider new developments and emerging practices concerning responsible business conduct; b) support the positive contributions enterprises can make to identify and respond to risks of adverse impacts associated with particular products, regions, sectors or industries.

33. Does the NCP engage in any of the multi-stakeholder advisory groups under the proactive agenda?

- Responsible Mineral Supply Chains? Yes/No. Please specify. Yes

The NCP follows the discussion of Responsible Mineral Supply Chains and works closely with the responsible department (BGA Federal Institute for Geosciences and Natural Resources) that is also part of the Ministry of Economic Affairs and Energy. The BGA initiated and supported with regards to contend one session of the ICGLROECDUN Forums on “Responsible Mineral Supply Chains Forum” (2014/2015). In this context a study was conducted with the title “Assessing and Enhancing the Contribution of Small and Mediumscale Enterprises to Due Diligence for Responsible Mineral Supply Chains” financed by the Federal Ministry of Economic Cooperation and Development (that is part of the Interministerial Steering Group) The study will be published on the OECDwebsite.

Furthermore BGA is responsible for the implementation of the OECD guideline on due diligence for responsible supply chains of minerals from conflict affected and high risk areas.

- Stakeholder Engagement in the Extractive Industries? Yes/No. Please specify. No
- Responsible Business Conduct in the Financial Sector? Yes/No. Please specify. No
- Responsible Agricultural Supply Chains? Yes/No. Please specify. Yes

The Federal Ministry of Food and Agriculture that is part of the Ministerial Group, is actively involved in the process.

- Responsible Supply Chains in the Textile and Garment Sector? Yes/No. Please specify. Yes

The Federal Ministry of Economic Cooperation and Development – as part of the Ministerial Group – holds the deputy chair in the advisory group.

34. How does the NCP use and rely on guidance developed as part of the proactive agenda projects mentioned above? (check all that apply).

- Promotion and awareness raising activities
- Dealing with specific instances ✓
- Handling enquiries ✓
- Developing guidance at the national level ✓

- Other

Dealing with specific instances – In the last period the NCP didn't handle a specific instance for which the proactive agenda project could have been helpful Handling enquiries The NCP points to the proactive agenda projects with all enquiries that are related to the topics mentioned above.

Developing guidance at the national level – The NCP developed so called “procedural guidelines” to inform about the procedure of specific instances at the German NCP in general, but no guidance explicitly related to the topics mentioned above. However in the context of a specific complaint regarding responsibilities of two textile trading companies the NCP explicitly expressed its expectations on key aspects of how textile companies comply with due diligence recommendations.

In the textile and garment sector the Federal Ministry of Economic Cooperation and Development, which is part of the ministerial group, initiated a “textile pact” that builds on the OECD Guidelines

F. Co-operation and peer learning

In addition to contributing to the Committee's work to enhance the effectiveness of the Guidelines, NCPs are encouraged to cooperate and engage in horizontal, thematic peer reviews and voluntary peer evaluations. Cooperation and experience sharing can be carried out through meetings at the OECD or hosted by a government and can include mentoring and coaching, direct co-operation between individual NCP on specific issues, etc.

35. How did the NCP engage in co-operation and experience sharing with other NCPs during the reporting period? Check all that apply:

- Horizontal learning activities ✓
- Co-hosting events ✓
- Co-operation in handling specific instances ✓
- Mentoring/capacity building events ✓
- Other
- No co-operation

Horizontal learning activities:

On September 14th, the German NCP organized the “Second Regional Meeting for Central European National Contact Points” in Berlin. Representatives from the NCPs in Austria, Switzerland, Slovenia and the Czech Republic met in the Federal Ministry of Economic Affairs and Energy to exchange experiences. The participants discussed due diligence and supply chains, specific instances, cooperation between NCPs, promotion of NCP activities, how to behave with media campaigning, etc.

Cohosting events: The German NCP lead one of the NCP peer learning sessions on the Annual Meeting of the NCP's.

Cooperation in handling specific instances: The German NCP cooperated in several specific instances with other NCP, e.g. with the US NCP and the Turkish NCP in specific instances and the Polish NCP in handling a case with a German multinational enterprise

Mentoring/capacity building events: The German NCP took part in the Peer Review in Denmark and accompanied the Secretariat to Peking

36. Did the NCP encounter any difficulties in co-operating with other NCPs? If yes, please elaborate. No
37. Is the NCP interested in volunteering for a peer evaluation? Yes/No. Please indicate semester/year.
Yes: The German NCP is planning a peer evaluation for Germany in 2017.
38. Is the NCP interested in being part of a peer review team? Yes/No. – Please indicate semester/year.
Yes
39. Please provide suggestions for themes of future horizontal learning exercises.

How to be a good moderator in a NCP specific instance process?
40. Is the NCP interested in hosting an NCP learning/experience-sharing event? Please indicate semester/year. Yes, 2016

G. Impact and future work

41. Have there been any measurable impacts of the Guidelines and/or the efforts of the NCP in the past implementation cycle? For example: Yes
- Have the Guidelines been referred to in national legislation (e.g. on non-financial reporting, export credits regulation etc.)? Yes
- An informal Agreement with the Exports credits Agency exists through which the Agency is informed of every new specific instance and its outcome. This has to be taken into consideration in its decisions.
- Do any domestic industry standards refer to the Guidelines? No
 - Other?
- The OECD Guidelines are an important basis for the development of the German “National Action Plan on business and human rights”. The process is currently coordinated by the Federal Foreign Office that is also part of the ministerial group of the NCP.
42. What are the new emerging challenges for enterprises identified by NCPs, notably in developing and emerging economies and sectors?
43. How has the NCP helped enterprises address these challenges?
44. What issues might deserve particular attention during the 2016 implementation cycle of the Guidelines? For example:
- Areas for which additional proactive agenda projects would be valuable
 - Areas where additional research or analytical support would be helpful

- Areas which would benefit from additional policy dialogue
- Other

ANNEX: TEMPLATE FOR REPORTING SPECIFIC INSTANCES

Please fill in, where appropriate and subject to any relevant confidentiality provisions in the Procedural Guidance and Commentary, the following template for each new specific instance received in the reporting period. Please also provide the link to the initial assessment, if available, and the final statement. Please note that specific instances that were rejected by the NCP also need to be reported upon.

- Title as it appears in the OECD's database of specific instances: Industry sector, host countries, etc.
- Leading NCP:
- Supporting NCP:
- Description: (issues raised)
- Theme/s: (indicate the Guidelines chapters mentioned in the submission)
- Host country/ies
- Source: (trade union, NGO, individuals, business or other interested parties)
- Industry sector
- Status: In progress or Concluded
- Summary: (context, good offices, highlights, challenges, opportunities, conclusions, follow up, etc.)
- Initial assessment: From date... to date... Please provide links to relevant public communication issues by the NCP and/or initial assessment.
- Engagement with parties: From date... to date...
- Conclusion of the procedures: From date to date... Please provide links to relevant public communication issues by the NCP and/or final statement.
- Parties consulted with regard to the specific instance procedure
- Link to existing entry in the OECD database of specific instances (<http://mneguidelines.oecd.org/database/>)

Are there any updates on specific instances that were reported and not concluded in the previous reporting period? Yes/No.

- Update on specific instances from previous reporting period
- Title as it appears in the OECD's database of specific instances: Industry sector, host country (ies), date specific instance was received
- Status: In progress and concluded
- Summary: (context, good offices, highlights, challenges, opportunities, conclusions, etc.)
- Timeframe:
- Engagement with parties: From date... to date...
- Conclusion of the procedures: From date to date... Please provide links to relevant public communication issues by the NCP and/or final statement.
- Parties consulted with regard to the specific instance procedure
- Link to existing entry in the OECD database of specific instances (<http://mneguidelines.oecd.org/database/>)